

Westfield Township Board of Trustees

Regular Meeting
September 16, 2019

Trustee Schmidt called the meeting to order at 7:00 PM. with the Pledge of Allegiance.
Roll call: Likley – aye, Horner – aye, Schmidt – aye.

Comments from the floor

- Terry Bower – 9241 Friendsville Road
 - After attending the August 5th Trustee’s meeting, Mr. Bower called GPD reps regarding the cell tower proposed for his property
 - He has signed an option to explore the potential of an AT&T tower to be located in the SE corner of his property
 - GPD will survey the property
 - This Board is following ORC language and legal counsel from the Prosecutors Office.
 - 1 response of objection from Jeffery Howard was received, he is a neighboring property owner.

Minutes to be approved

- *Likley makes a motion to accept the September 3, 2019 meeting minutes as corrected; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley - aye. The motion passes.*

Roads Report

- R-cut construction at Westfield Road & Route 224 continues. Conduit was installed underneath the road for the possibility of lighting or lighted signs. Roads Supervisor Evans will follow up with the crew.
- School Bus Stop signs were installed on Daniels Road.
- The No Engine Brake sign at Hulbert & Mud Lake was stolen and will be replaced.
- An appointment will be scheduled to install plumbing for the brine tanks.
- Calls were made to Medina Fence & Austin Fence to install additional fencing & a guard rail around the fuel tanks which will protect pumps and hoses. A 3rd vendor will be called as well.
- All road striping has been completed.
- Evans met with the owner of 9800 Daniels Road about concerns of water running through the property. A pond is an option for the problem.
- Pursuing legal action against drivers insurance on damaged guard rail accident.
- The sight glass for the oil gauge on the Mack truck is leaking.

Cemetery

- 15 monuments were repaired. Vendor reps came out & adjusted couple of monuments.
 - The Grant request was denied due to incomplete paperwork as a W-9 form was not submitted.

Zoning

- Zoning Commission meeting and public hearing for the sludge pond language will be on Wednesday, September 18th at 6:30 pm.

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- ZI Sims worked with the Township's webmaster to make all improvements to the Zoning section including the addition of the East Greenwich Overlay District's language updates.
- The proposed cell tower installation at 9241 Friendsville Road requires the owner to amend the conditional use which is up for renewal January 2020.
- Sims questioned whether anyone else has access to her e-mail in her absence. The answer was not at this time.
- The mobile home on Ballash Road was never converted to real property even though there is a well and septic system. This results in no taxes being paid on the dwelling.
- A dispute regarding a fence installation will need to be communicated to the property owner.

Fire

- Safety Services Building
 - Simmons Brothers reviewed sign placement, ran conduit for signs and pole lights.
 - A tree originally identified to stay NE corner of property needs to be removed.
 - Trenching in needed for the conduit to the Association's Gazebo.
 - Roof Sheathing is complete on the west end and metal roofing on the east is complete.
 - Trustee Schmidt questioned the areas that will eventually need mowing. All areas will be graded and seeded. The tree lawn at N. Leroy needs to be looked at as well.

Old Business

- Recycle Center – Meeting 10/31/2019 at 9:30 AM
- Hall Rentals
 - N/A
- MWCD – a stakeholders meeting is September 18th, 6:30 PM, Krabill Shelter.

New Business

- Medina County Highway Facility meeting September 19th.
- Medina County Commissioners for Medina County Courthouse Project – October 3rd – 6:30 PM
Buffalo Creek Retreat
- Elected Officials Breakfast with Rep. Gonzales at the Blair Center – October 3rd – 8:30 – 11:30 AM

Announcements

- October 7, 2019 – Trustees Regular Meeting – 7:00 PM

Fiscal Officer's Report

Schmidt makes a motion to pay the bills in the amount of \$378,018.00 as submitted; seconded by Horner. Roll call: Likley – aye, Schmidt – aye, Horner - aye. The motion passes.

- Simmons Brothers Construction - \$359,082.02 – AIA Construction Draw #5
- Geoshack - \$305.00 – Receiver for trencher laser
- The Chronical Telegram - \$60.74 – Public hearing notice
- GPD Geotechnical Services - \$823.25 – 3rd Party Monitoring

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- Bricker & Eckler - \$6,867.03 – Final consulting payment

Fund Status

- \$525,542.91 Checking
- \$103,061.29 CD
- \$2,190,890.66 – Bond Checking

Appropriations Reallocation

- N/A

Correspondence

- State Auditor's office stated the audit close out will be the end of October, 2019.
- MC Auditor's office notice – Township Administration Building value was raised to \$545,669 from \$490,480.
- The Final Tax Revenue was received from the Bond Issue – YTD total \$252,379.00.

Schmidt makes a motion to go into Executive session to review a public employee at 8:15 PM; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley - aye. The motion passes.

Schmidt makes a motion to return from Executive session at 8:35 PM; seconded by Likley. Roll call: Horner – aye, Likley – aye, Schmidt – aye. The motion passes.

Schmidt offered a motion that Trustee Horner prepare a written reprimand to Road Supervisor Lee Evans for poor professional standards as to the Westfield Township Personnel Policy *Employee Responsibilities and Smoking*. Trustee Horner will provide written reprimand to Lee Evans to sign and date, then be placed in employee personnel file; seconded by Likley. Roll call: Horner – aye, Likley – aye, Schmidt - aye.

Schmidt makes a motion to adjourn at 8:40 PM; seconded by Likley. All said aye.

Respectfully submitted by:

Michelle English

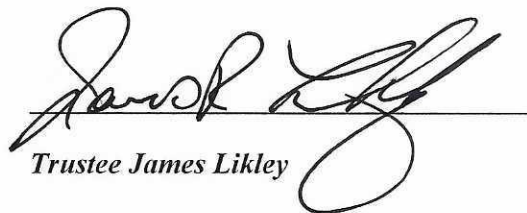
Date approved: 10-7-19



Trustee Michael Schmidt, Chair

ABSENT

Trustee Craig Horner



Trustee James Likley